

**THE MINUTES OF THE MEETING  
OF THE FOUNTAINS HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
COMMUNITY CLUBHOUSE  
OPEN SESSION  
THURSDAY, FEBRUARY 18, 2016**

**CALL TO ORDER**

The meeting was called to order at 7:02pm by Douglas Senecal, President.

**BOARD MEMBERS PRESENT**

Douglas Senecal, President; Jim Baumberger, Secretary; Larry Palmer, Treasurer; Jason Graham, Member at Large

**BOARD MEMBERS ABSENT**

Felix Mora, Vice President

**MANAGEMENT**

Taryn Waters from Pacific Coast Management (PCM) also present.

**APPROVAL OF MINUTES – January**

Larry motioned to approve the January minutes. Jim second. Approved, motion carried unanimously.

**TREASURER REPORT**

Larry motioned to approve January financials. Jason second. Approved, motion carried unanimously.

Balance in operating and reserve \$737,056.19.

**COMMITTEE REPORTS**

1. **Landscape**-The landscaping committee completed the draft of an RFP for a new landscape maintenance company. The Board received the RFP for review on February 10<sup>th</sup>. The committee requests that the Board respond with any questions or changes by February 20<sup>th</sup>. The target is to get the final approval of the RFP by the end of February and start meeting with the different companies mid-March. The RFP will be sent to the attorney and once approval is received, the committee will offer the RFP to at least three landscape companies.  
Bids from KC Landscape and Proscape were submitted to the board regarding the removal of the hedges and plant replacement behind units 4924 and 4914 and to add bougainvillea to fence on Clark.
2. **Pools & fountains**-The new pool and fountains company started this month.
3. **Rules**-Jim motioned to approve Penny Brocksen to be appointed as the new member of the rules committee. Larry second. Approved, motion carried unanimously.

## **OLD BUSINESS**

1. **Project-Maintenance Tracker/Work order reports**-Board reviewed.
2. **Paint and Paving proposals in process.** Due by March 9<sup>th</sup>.
3. **Rules & Regulations**-Board reviewing, will set a date for a later time to go over.

## **NEW BUSINESS**

1. Contract decisions that will be made in Executive Session
  - a. Meter doors
  - b. Landscape bids

### **Executive Session recap from November 19, 2015:**

- Larry motioned to conditionally approve KOH Electric for the replacement of 3 lights if the bid does not exceed \$1,500. Jim second. Approved, motion carried unanimously.
- Jim motioned to approve PCM Maintenance division for \$1,525 meter door repair. Larry second. Approved, motion carried unanimously.
- Larry motioned to approve Accurate for \$6,320 annual termite inspection. Jim second. Approved, motion carried unanimously.
- Douglas motioned to approve PCM Maintenance for \$1,200 brick wall repair at 5022. Jim second. Approved, motion carried unanimously.

**ADJOURNMENT:** Douglas Senecal motioned to adjourn the meeting at 7:29pm.

Submitted by: Taryn Waters, Recording Secretary

Approved by:

\_\_\_\_\_  
Jim Baumberger, Secretary  
The Fountains HOA

\_\_\_\_\_  
Date